

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
AND HELD FOR THE PUBLIC ELECTRONICALLY VIA ZOOM MEETING  
FEBRUARY 15, 2022 AT 7:00 P.M.**

**PRESENT:**

Mayor.....Angela Duncan  
Deputy Mayor .....Debbie Durocher  
Councillor .....Tara Elwood  
Councillor .....Daryl Weber  
CAO .....Kathy Skwarchuk  
Asst. CAO .....Cathy McCartney (Zoom Administrator)

*DRAFT*

**CALL TO ORDER:**

Deputy Mayor Duncan called the meeting to order at 7:07 P.M.

**AGENDA ADDITIONS:** None.

**ADOPTION OF AGENDA:**

#013-22

MOVED BY Councillor Weber that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**CONFIDENTIAL – CLOSED MEETING SESSION:** None.

**ADOPTION OF PREVIOUS MINUTES:**

#014-22

REGULAR COUNCIL MEETING OF JANUARY 18, 2022:

MOVED BY Councillor Durocher that the minutes of the Regular Council Meeting of January 18, 2022 be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS:** None.

**PUBLIC HEARINGS:** None.

**MUNICIPAL PLANNING COMMISSION MEETING:** None.

**OLD BUSINESS & CAO REPORT ACTION LIST:**

**COUNCIL (MAYOR) RESIGNATION:**

A letter of Council resignation was received from Bud Love on January 26<sup>th</sup>, 2022. (Resignation letter was included in the agenda package).

**NOMINATION: MAYOR**

The CAO declared nominations open and called for nominations for the position of Mayor.

Councillor Weber nominated Deputy Mayor Duncan.

Deputy Mayor Duncan accepted the nomination.

The CAO called for nominations for the position of Mayor for the second time.

The CAO called for nominations for the position of Mayor for the third & final time.

#015-22

MOVED BY Councillor Durocher that nominations for the position of Mayor cease.

CARRIED UNANIMOUSLY

The C.A.O. declared Deputy Mayor Duncan elected as Mayor.

Mayor Duncan took the Mayor's Official Oath of Office and assumed the chair.

**NOMINATION: DEPUTY MAYOR**

Mayor Duncan declared nominations open and called for nominations for the position of Deputy Mayor.

Councillor Weber nominated Councillor Durocher.

Councillor Durocher accepted the nomination.

Mayor Duncan called for nominations for the position of Deputy Mayor for the second time.

Mayor Duncan called for nominations for the position of Deputy Mayor for the third & final time.

#016-22

MOVED BY Councillor Weber that nominations for the position of Deputy Mayor cease.

CARRIED UNANIMOUSLY

Mayor Duncan declared Councillor Durocher elected as Deputy Mayor and took the Deputy Mayor's Official Oath of Office.

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- #017-22 COUNCIL COMMITTEE APPOINTMENT VACANCIES:  
MOVED BY Councillor Weber that the committee appointment vacancies be confirmed as follows;  
Alberta Beach Campground Advisory Committee – Councillor Elwood  
Alberta Beach Inter-municipal Development Plan Steering Committee – Deputy Mayor Durocher  
Alberta Beach Public Works Advisory Committee – Councillor Elwood  
Highway 43 East Waste Commission – Councillor Weber  
Intermunicipal Collaboration Framework (ICF) Committee – Deputy Mayor Durocher  
Ste. Anne Recreational Lake Use Committee (SARLUC) Mayor Duncan  
Ste. Anne Regional Municipalities (SARM) Committee – Deputy Mayor Durocher  
West Inter Lake District (WILD) Water Commission – Deputy Mayor Durocher as Alternate  
CARRIED UNANIMOUSLY
- #018-22 NOTICE OF BY-ELECTION DAY AND NOMINATION DAY:  
MOVED BY Councillor Weber that the By-Election be held on April 4, 2022 and that Nomination Day be held on March 7, 2022.  
CARRIED UNANIMOUSLY
- #019-22 APPOINTMENT OF RETURNING OFFICER & SUBSTITUTE RETURNING OFFICER:  
MOVED BY Deputy Mayor Durocher that Kathy Skwarchuk be appointed as the Returning Officer and further that Cathy McCartney be appointed as the Substitute Returning Officer.  
CARRIED UNANIMOUSLY
- CAO REPORT ACTION LIST:**
- #020-22 PROFESSIONAL DEVELOPMENT POLICY:  
MOVED BY Councillor Weber that administration draft a Professional Development Policy.  
CARRIED UNANIMOUSLY
- #021-22 ROUND TABLE MEETING DATE CHANGES:  
MOVED BY Councillor Elwood that the round table meeting dates be rescheduled as follows: March 14 to March 7, June 13 to June 6, October 10 to October 11 and November 14 to November 7, 2022 at 2:00 P.M.  
CARRIED UNANIMOUSLY
- FINANCIAL REPORTS:**
- #022-22 FINANCIAL REPORT OF DECEMBER 31, 2021:  
MOVED BY Deputy Mayor Durocher that the Financial Report of December 31, 2021 be accepted for information.  
CARRIED UNANIMOUSLY
- BYLAWS & POLICIES:** None.
- COUNCIL, COMMITTEES & STAFF REPORTS:**
- COUNCILLOR ELWOOD:  
Councillor Elwood reviewed and submitted reports on the following:  
Alberta Provincial Police Service (APPS) Transition Study engagement meeting of January 19, 2022.  
Yellowhead Regional Library Trustee Orientation of January 24, 2022.  
Public Library Services Branch meeting of January 31, 2022.  
Alberta Beach Library Board meeting of February 7, 2022.  
Yellowhead Regional Library Executive Board meeting of February 14, 2022.
- #023-22 ALBERTA PROVINCIAL POLICE SERVICE (APPS) ENGAGEMENT MEETINGS:  
MOVED BY Mayor Duncan that Councillor Elwood be approved to attend the Alberta Provincial Police Service (APPS) Transition Study engagement session hosted by Alberta Municipalities in Ponoka on February 28, 2022 as well as the National Police Federation meeting on February 17, 2022 and further that meeting fees be paid for attendance at the meetings.  
CARRIED UNANIMOUSLY
- COUNCILLOR WEBER:  
Councillor Weber reviewed and submitted reports on the following:  
Firesmart 101 Training Course of January 19, 2022.  
Highway 43 East Waste Commission meeting of February 15, 2022.  
Trivillage Regional Sewer Services Commission meeting of January 20, 2022.
- #024-22 FIRESMART 101 COURSE:  
MOVED BY Mayor Duncan that Councillor Weber be approved to attend the Firesmart 101 Course and further a meeting fee be paid for his attendance.  
CARRIED UNANIMOUSLY

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**DEPUTY MAYOR DUROCHER:**

Deputy Mayor Durocher gave a brief report on the following:  
Alberta Beach & District Museum & Archives meeting of January 11, 2022.  
Partners in Progress meeting of February 15, 2022 was cancelled.

**MAYOR DUNCAN:**

Mayor Duncan reviewed and submitted reports on the following:  
Mayor's Report of February 15, 2022.  
Trivillage Regional Sewer Services Commission meeting of January 20, 2022.  
Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meetings of January 25, 2022.  
Alberta Beach Ag Society Agliplex Operations Committee meeting of January 27, 2022.

**ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:**

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.  
CARRIED UNANIMOUSLY

#025-22

**CORRESPONDENCE – INFORMATION ITEMS:**

**ALBERTA BEACH & DISTRICT LIONS CLUB – SNOMO DAYS:**

Correspondence was received from the Alberta Beach Lions Club regarding law enforcement during SnoMo Days.

**ALBERTA COUNSEL – NEWSLETTERS:**

At a Glance newsletters of January 21, 28 & February 4, 2022 as well as the January 25 & February 9, 2022 issues of The News was received from Alberta Counsel.

**ALBERTA HEALTH SERVICES – AHS TOGETHER4HEALTH HEADLINES:**

AHS Together4Health Headlines newsletters of January 24, 31 & February 7, 2022 was received from Alberta Health Services providing Covid-19 updates.

**ALBERTA HEALTH SERVICES – EMS SYSTEM PRESSURE AND MITIGATION PLAN:**

Correspondence was received from Alberta Health Services announcing a mitigation plan to address the increase in EMS calls experienced over the past months, the plan focuses on immediate actions that will help create capacity within the system ensuring that EMS remains available and safe for all Albertans.

**ALBERTA HEALTH SERVICES – COMMUNITY LAB SERVICES ACROSS ALBERTA:**

Correspondence was received from Alberta Health Services announcing an agreement was reached with Alberta Precision Laboratories to deliver community lab services across Alberta through DynaLIFE Medical Labs.

**ALBERTA HEALTH SERVICES – COVID 19 MUNICIPAL UPDATE:**

Covid-19 Municipal Update of February 10, 2022 was received from Alberta Health Services.

**ALBERTA INVASIVE SPECIES COUNCIL – AISC CONFERENCE AND AGM 2022:**

Correspondence was received from Alberta Invasive Species Council regarding the 2022 AISC Conference and AGM being held Virtually on March 14-18, 2022.

**ALBERTA SENIORS AND HOUSING – AGE FRIENDLY E-NEWS:**

The Alberta Seniors and Housing Age Friendly E-News of February 2, 2022 was from the Government of Alberta.

**ALBERTA MUNICIPALITIES – THE WEEKLY NEWSLETTERS:**

The Weekly Newsletters of January 19, 27, February 2 & 9, 2022 as well as the Friday News of February 4, 2022 was received from Alberta Municipalities.

**ALBERTA MUNICIPALITIES – PROVINCIAL ENGAGEMENT ON ALBERTA PROVINCIAL POLICE SERVICE:**

Correspondence was received from Alberta Municipalities which included an overview of their virtual policing summit held on January 19<sup>th</sup>, 2022 regarding the Governments of Alberta's proposal to establish an Alberta Provincial Police Service.

**ALBERTA MUNICIPALITIES – APPOINTMENT TO THE ALBERTA WATER COUNCIL:**

Correspondence was received from Alberta Municipalities announcing their appointment of Deputy Mayor Angela Duncan to the Alberta Water Council.

**ALBERTA MUNICIPALITIES – ELECTED OFFICIALS EDUCATION PROGRAM – CORPORATE PLANNING & FINANCE:**

Correspondence was received from Alberta Municipalities regarding the Elected Officials Education Program Corporate Planning & Finance which is being offered virtually.

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**ALBERTA MUNICIPALITIES – SPRING 2022 MUNICIPAL LEADERS’ CAUCUS:**

Correspondence was received from Alberta Municipalities regarding their Spring 2022 Municipal Leaders’ Caucus which is being held both in-person and virtually on March 9-10, 2022.

**COLLEGE OF PHYSICIANS & SURGEONS OF ALBERTA – RESPONSE TO STREAMLINING FOREIGN PHYSICIANS:**

A letter was received from the College of Physicians & Surgeons of Alberta in response to streamlining foreign physicians and recruitment of physicians within the province.

**FEDERATION OF CANADIAN MUNICIPALITIES – FCM NEWSLETTERS:**

FCM Newsletters of January 24, 28 & February 7, 2022 was received from the Federation of Canadian Municipalities.

**FORTIS ALBERTA – AUC NOTICE LETTER - MAXIMUM INVESTMENT LEVELS:**

Correspondence was received from Fortis Alberta which included the Alberta Utilities Commission notice letter respecting the refund of the Fortis Alberta Inc. streetlight investment.

**FORTIS ALBERTA – STREETLIGHT REFUND AND INTERIM DISPUTE PROCESS:**

Correspondence was received from Fortis Alberta regarding streetlight refund investment levels as well as the interim dispute process.

**LAC STE. ANNE FOUNDATION – 2022 MUNICIPAL REQUISITION:**

A letter was received from the Lac Ste. Anne Foundation as formal notice on the approved 2022 Municipal Requisition.

**MUNICIPAL CLIMATE CHANGE ACTION CENTRE – THE ELECTRIC VEHICLE CHARGING PROGRAM:**

Correspondence was received from the Municipal Climate Change Action Centre regarding the Electric Vehicle Charging Program.

**NATIONAL POLICE FEDERATION – KEEP-ALBERTA-RCMP COMMUNITY ENGAGEMENT:**

A letter was received from the National Police Federation regarding their KeepAlbertaRCMP Community Engagement Tour on the Government of Alberta’s proposed Alberta Provincial Police Service.

**NORTH SASKATCHEWAN WATERSHED ALLIANCE – IN STREAM NEWSLETTER:**

The January 2022 In Stream Newsletters was received from the North Saskatchewan Watershed Alliance.

**NORTHERN GATEWAY PUBLIC SCHOOLS – ALBERTA RURAL EDUCATION SYMPOSIUM:**

A letter was received from Northern Gateway Public Schools regarding the Alberta Rural Education Symposium taking place on March 6-8, 2022.

**STATISTICS CANADA – FINDINGS OF THE 2021 CENSUS COMING SOON:**

Correspondence was received from Statistics Canada regarding the findings of the 2021 Census data which they will start releasing on February 9, 2022.

**STATISTICS CANADA – 2021 CENSUS DATA:**

Correspondence was received from Statistics Canada which included the first release of the 2021 Census data which provides overall population and dwelling counts, further that the 2021 census of population count for Alberta Beach is 864.

**TOWN OF GIBBONS – LETTER REGARDING BILL 21 - PROVINCIAL ADMINISTRATIVE PENALTIES ACT:**

The Town of Gibbons forwarded a copy of their letter to the Minister of Justice and Solicitor General regarding Bill 21 – the Provincial Administrative Penalties Act to voice their opposition to its implementation without an amendment that reinstates a citizen’s ability to appeal traffic tickets in court versus through an online submission.

**YELLOWHEAD REGIONAL LIBRARY – INFORMATION FOR MUNICIPAL COUNCILLORS:**

The Yellowhead Regional Library forwarded information for municipal Councillors regarding the structure of public library service in Alberta, regional library systems and benefits from membership in Yellowhead Regional Library.

**ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:**

MOVED BY Deputy Mayor Durocher that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE – ACTION ITEMS:**

#026-22

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#027-22 ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – REQUEST FOR SUPPORT:  
MOVED BY Councillor Elwood that the Alberta Beach & District Museum & Archives Society letter requesting support be accepted for information.

CARRIED UNANIMOUSLY

#028-22 FARM SAFETY CENTRE – SAFETY SMART AND SUSTAINABLE FARM FAMILIES PROGRAMS  
REQUEST FOR SUPPORT:  
MOVED BY Mayor Duncan that the Farm Safety Centre letter requesting support for their Safety Smart and Sustainable Farm Families Program be accepted for information.

CARRIED UNANIMOUSLY

**NEW BUSINESS:**

#029-22 ALBERTA MUNICIPAL AFFAIRS – AMENDING 2022 MSI MEMORANDUM OF AGREEMENT:  
MOVED BY Councillor Elwood that the Alberta Municipal Affairs Amending 2022 MSI Memorandum of Agreement be approved.

CARRIED UNANIMOUSLY

#030-22 CAPITAL REGION ASSESSMENT SERVICES COMMISSION – APPOINTMENT OF ARB  
OFFICIALS 2022:  
MOVED BY Deputy Mayor Durocher that Council approve the Capital Region Assessment Services Commission Appointment of ARB Officials for 2022 as follows; Raymond Ralph, ARB Chairperson, Gerryl Amarin, ARB Clerk, and Darlene Chartrand, Tina Grozko, Steward Hennig, Richard Knowles and Raymond Ralph as ARB Panelists.

CARRIED UNANIMOUSLY

#031-22 LAC COUNTRY HOME IMPROVEMENTS - CABIN COUNTRY RE-STORE – LEASE PROPOSAL:  
MOVED BY Mayor Duncan that the Lac Country Home Improvements - Cabin Country Re-Store lease proposal be postponed to the next meeting.

CARRIED UNANIMOUSLY

**QUESTION PERIOD:**

A question period was held and a brief discussion arose on the Stats Canada 2021 census and the CBC news article regarding high speed internet.

**ADJOURNMENT:**

The meeting adjourned at 8:36 P.M.

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Mayor – Angela Duncan

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C.A.O. – Kathy Skwarchuk